

**RISING SUN-OHIO COUNTY COMMUNITY SCHOOL CORPORATION
ADMINISTRATIVE APPLICATION**

RISING SUN - OHIO COUNTY COMMUNITY SCHOOL CORPORATION
110 Henrietta Street, Rising Sun, Indiana 47040
(812) 438-2655

Date _____

Name _____

Phone _____

Address _____

For what position are you applying? _____

Are you presently under contract for next year? _____

If yes, where? _____

LICENSE INFORMATION

Date Issued _____

What state? _____

Kind and grade _____

Teaching and/or Administrative areas covered _____

Note: Some information requested on this form may be covered in credentials. If this is true, please note such and give us the name and address of your placement office.

Mail to: Superintendent of Schools, Henrietta Street, Rising Sun, Indiana 47040

List professional organizations to which you belong:

WORK and ADMINISTRATIVE EXPERIENCE

<u>Where Employed</u>	<u>No.Yrs.</u>	<u>Dates</u>	<u>Salary</u>	<u>Position - Grade or Subjects Taught</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

MILITARY SERVICE Have you been honorably discharged from any branch of the Armed Forces? _____

EDUCATION

List below the schools you have attended and the degrees received beginning with high school.

<u>Name of School</u>	<u>Date Attended</u>	<u>Degrees or Hours Earned</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

REFERENCES

List below three persons as references that were your employers or supervisors.

<u>NAME</u>	<u>Present Address and Telephone Number</u>
_____	_____
_____	_____
_____	_____

BACKGROUND QUESTIONS

- Yes No 1. Are you presently being investigated or being considered for discharge by your present employer?
- Yes No 2. Have you ever been reprimanded, disciplined, discharged, or asked to resign from a prior position?
- Yes No 3. Have you ever resigned from a prior position without being asked, but under circumstances involving your employer's investigation of improper conduct, mishandling of funds, or criminal conduct?
- Yes No 4. Have you ever been charged with or investigated for physical or sexual abuse of another person?
- Yes No 5. Have you ever been charged with, pleaded guilty of "no contest" to, or been convicted of, any crime involving sexual abuse of any person or any other crime of moral turpitude?
- Yes No 6. Have you ever been convicted of a misdemeanor and/or felony, or even entered a plea of guilty or a plea of "no contest", or has any court ever deferred further proceedings without entering a finding of guilty or placed you on probation for any crime?
- Yes No 7. Have you ever pled guilty or been found guilty of any crime other than a minor traffic offense?

If you have answered "yes" to any of the questions above, on a separate sheet of paper:

1. Fully describe the circumstances giving rise to each affirmative response, including relevant dates, places and people involved in the incident and in any proceeding or investigation.
2. If the circumstances giving rise to your affirmative response involve allegations of criminal conduct, give the name of the investigating body and the disposition of the investigation, as well as the name and address of any court involved and final resolution of the case.

I understand that any false or misleading information on this application shall be fully sufficient grounds to be refused employment and/or for termination of contact. Failure to disclose criminal conduct may be reason for revoking a job offer or immediate termination.

Signature of Applicant: _____ Date: _____

The Rising Sun-Ohio County Community School Corporation assures that it will not discriminate against any person on the basis of race, color, religion, sex, national origin, age or disability, nor will anyone be denied the benefits of, or be otherwise subjected to discrimination in admission or access to, or treatment or employment in the conduct of its education programs and activities and the operation of its facilities.

Inquires regarding compliance with Title IX, Section 504, the Americans with Disabilities Act, or the Federal Family and Medical Leave Act should be directed to Branden Roeder, Superintendent of Rising Sun-Ohio County Community School Corporation, Henrietta Street, Rising Sun, IN 47040. The telephone number is (812) 438-2655 or to the Office of Civil Rights, Washington, D.C.